

WP1: Management Update

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EGSIEM Project Meeting

2-3. June 2016, Potsdam

WP1: Management Overview

- Reporting
- Review
- Payments

WP1: Management Reporting

Our first reporting period (**1.1.2015 – 31.12.2015**)
has now ended;

We submitted the first periodic report on 28th
February 2016 (so, within the 60 days deadline).

WP1: Management

Reporting

- Part A (1) was generated by the SyGMA grant management section (*Continuous Reporting*) within the Participant Portal (updated by UBERN)
- Part A (2) is the Periodic Technical Report, a separate .doc which received input from all
- Part B is the periodic financial report which each partner completed and submitted online

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Reporting

- Technical report was 60 (sixty) pages in length
- Covered the work undertaken up to the end of the first year of EGSIEM
- As well as dissemination and exploitation activities
- Can be downloaded from the Participant Portal
- Do we want this as an internal doc on egsiem.eu?

WP1: Management Review

The EU Project Officer invited the WP leaders to present the progress of the project in Brussels on 7. March 2016



European Gravity Service for Improved Emergency Management
637010
Mid-Term Review Meeting

Date: Monday, 7th March 2016
Meeting venue: 18 / SDRA, Covent Garden Building, REA, Place Rogier, Brussels

AGENDA

Time	Topic	Time	Presenter
09:00	Opening of the review meeting	5'	REA
09:05	Overview - Introduction to the objectives of the project, - Specific objectives in Year 1.	10'	Coordinator - Jägg
09:15	Detailed feedback per WP: WP1 Management WP2 Gravity Field Analysis WP3 Integration of Complementary Data WP4 Scientific Service WP5 NRT and Regional Service WP6 Hydrological Service WP7 Dissemination and Exploitation Progress and achievements in Year 1; overview of work completed, problems encountered and proposed solutions, deliverables and milestones	15' per WP	WP leaders Cann-Guthausen Mayer-Gür van Dam Mayer Flechner (Mayer-Gür) Güntner Jägg/Cann-Guthausen
11:00	Coffee / short break	30'	

Agence exécutive pour la recherche/Research Executive Agency,
1-181 Boulevard de la Woluwe, BELGIUM/Brussels,
Tel. +32 22881111

11:20	Consortium management tasks and achievements - Problems which have occurred and how they were solved or envisaged solutions; - Changes in the consortium, if any; - List of project meetings, dates and venues; - Project planning and status; - Impact of possible deviations from the planned milestones and deliverables, if any; - Any changes to the legal status of any of the beneficiaries; - Development of the project website, if applicable	15'	Coordinator - Jägg
11:35	Explanation of the use of resources	20'	Coordinator - Jägg
11:45	Questions and answers session	15'	Reviewers and project representatives
12:00	Lunch	60'	
13:00	Overview of plan for the next 12 months	20'	Project representatives
13:20	Feedback of preliminary review conclusions from the reviewer	30'	Reviewer, REA and project representatives
13:50	Defining list of actions and deadlines	15'	REA and project representatives
14:05	Wrap-up of review meeting	5'	

Attendees	Affiliation
Mr. Florence Beroud	Research Executive Agency
Mr. Miro Kraljic	Research Executive Agency
Prof. René Forsberg	Technical University of Denmark
Prof. Adrian Jägg	University of Bern
Prof. Torsten Mayer-Gür	Technical University of Graz
Prof. Tamie van Dam	University of Luxembourg
Dr. Ulrich Meyer	University of Bern
Prof. Andreas Güntner	German Research Center for Geosciences
Mr. Keith Cann-Guthausen	University of Bern

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WP1: Management Review

Annex 1 – List of deliverables

Del. no.	Deliverable name	Status	Comments
D1.1 (WP1)	Management guidelines	Accepted	Clear, good model for other projects
D2.1 (WP2)	Processing standards and models	Accepted	Fine
D3.1 (WP3)	Reference frame product UL report	Accepted	Fine, SLR/GNSS state of the art
D5.1 (WP5)	Concept of NRT service	Accepted	Concise and nice to read
D7.1 (WP7)	EGSIEM project website	Accepted	Nice and well-organized
D7.2 (WP7)	EGSIEM project brochure	Accepted	Nice, handed out at meeting
D7.3 (WP7)	Teaser lecture	Accepted	Looked ok

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Review

Has the plan for exploitation of results, in particular with regards intellectual property rights, been appropriately planned and executed, as described in the DoA? Has the exploitation plan been updated?	Partially
IPR rights and DOI of data sets discussed at mid-term evaluation meeting. Some (minor) action required. The completely open data policy is a good thing, and in line with earlier very successful geodetic services (e.g. the International GNSS Service)	
<i>[Option for projects taking part in the Open research data pilot</i> Has the Data Management Plan (DMP) been appropriately executed? Give details if an update of the DMP is needed.]	N/A
Project so far not in the “Open research data pilot” (as I understand it). However as the project is apparently in line with the objectives of the EU pilot, it should take the necessary steps to join, by issuing a DMP and consulting the REA on possible other steps.	

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Payments

The payments from EGSiem are due/have been sent as follows;

- January 2015 - Pre-Financing, paid out in 2 x instalments; the first 70% of this figure was received by early March 2015
- Feb/March 2016 - Pre-Financing (2), the remainder (30%) of the above was sent to everyone on 18.03.2016

EGSIEM Consortium Agreement, Section 7.3.2

- Mid 2016 - Interim Payment based on the expenditure reported in the first periodic report (uploaded in the EC's Participant Portal in Feb 2016)

This was received in May – payments will be made (hopefully) next week.

- mid 2018 - Final Payment, remaining budget (including the 5% guarantee fund that the EU held back from the Pre-Financing), this figure is based on the total expenditure reported

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Chart shown at previous meetings.

